



THE WESTLEIGH SCHOOL

Aspiring & Achieving Together

HEADTEACHER: MR CARLTON BRAMWELL *BEd (Hons), MSc, NPQH*

6 March 2019

Dear Parent/Carer

Year 8 Parents' Evening with Subject Teachers – Thursday 14 March 2019

Year 8 Parents' Evening takes place on **Thursday 14 March 2019** beginning at **4.00pm** and ending at **7.00pm**.

*** There will be options presentations at **4.30pm** / **5.30pm** and **6.30pm** in the **J:BLOCK Conference Room** and we ask that you factor in time to attend one of these presentations when making appointments with teaching staff. ***

Year 8 is a very important year for your child as they make their option choices and it is vitally important that all parents/carers attend. Your son or daughter's subject teachers will be available to discuss their progress towards their target grades with you.

There will also be an opportunity to discuss any further issues to ensure that your son or daughter realises their academic potential. To aid this, Miss Lord (Head of Year 8), Mrs Courtney (School Careers Advisor), Mrs Bramwell (Attendance Officer) and Miss Johnson (SENCo) will be available throughout the evening. Please note that students attending Parents' Evening are expected to be in full school uniform.

As usual we will be operating an appointment system in order to avoid any unnecessary delays. Enclosed with this letter is an appointment sheet. Your son or daughter should arrange suitable times for interviews and will be provided with a copy of the appointment sheet by their form tutor.

Please remember that each appointment is only five minutes long and the evening can only be successful if students, parents and teachers adhere to five minute discussions. If you need longer than this, then you may be required to arrange a further meeting at yours and the teacher's convenience.

Limited car parking will be available at the front of school. If you are parking within the local area may I respectfully ask that this is done with due consideration to local residents. On arrival, we would be grateful if you would sign in at the front of school. This allows us to monitor who is in the building. On departure, please would you sign out for Health and Safety reasons.

Finally, would you please fill in the reply slip below and return it via your child's Form Tutor. We look forward to seeing you on this very important evening.

Yours faithfully

Paul Lamoury
Deputy Headteacher

The Westleigh School, Westleigh Lane, Leigh, Lancashire WN7 5NL

Tel: 01942 202580 Web: www.thewestleighschool.co.uk Email: enquiries@admin.westleigh.wigan.sch.uk



@TheWestleighSchool

✂.....

Year 8 Student Progress Review with Subject Teachers 2018 : FAO Miss Lord (E4)

Student's Name _____ Form _____

I will/will not be attending the Student Progress Review on Thursday 14 March 2019

Parent/Carer's Signature _____ Date _____

✂.....

Year 8 Student Progress Review with Subject Teachers
Thursday 14 March 2019 - 4.00 - 7.00pm

Please list staff in the order of priority you wish to see them.

Appointments will be of five minutes duration.

Students should make appointments with staff at 10 minute intervals to allow time to move between appointments.

NAME

SUBJECT


TIME

<u>NAME</u>	<u>SUBJECT</u>	<u>TIME</u>





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